

## Managing Successful Programmes (MSP®) Contact Training Program (A five Days Workshop)

MSP® represents proven programme management good practices in the successful delivery of transformational change, through the application of programme management. MSP® defines programme management as "the action of carrying out the coordinated organization, direction and implementation of a dossier or projects and transformational activities to achieve outcomes and realise benefits of strategic importance to the business". MSP® has been used and adopted within many organizations. The experiences of those who have adopted programme management have provided invaluable inputs into the latest edition of the guide, which is published in 2011.

Today's organisations exist in a climate of constant and increasing change. Organizations that have learned how to transform themselves through effective leadership and strategic control are more likely to survive and prosper. Programme management is increasingly being recognized as key to enabling organizations to manage that transformation.

### MSP® Benefits

Managing Successful Programmes is definitive guidance in managing inter-related projects as a co-ordinated programme of business change in order to manage risks and benefits more effectively. Managing Successful Programmes is widely adopted in the public and private sectors, and developed by a consortium of over 100 organisations including from within services industries.

Along with the other Programme and Project Management guidance available from OGc and OG's partners, MSP® aims to:

- provide referenceable standards
- provide a framework of best practice principles and concepts drawn from latest experiences and proven practice
- enable practitioners to adapt the guidance to real life situations
- be accessible by teams and organisations as well as by individual practitioners
- help practitioners improve their decision making and to become better at implementing beneficial change
- enable individuals to demonstrate their level of knowledge and understanding of the each product by obtaining a globally recognised qualification

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## The MSP<sup>®</sup> framework is based on three core concepts

- **MSP<sup>®</sup> Principles:** These are derived from positive and negative lessons learned from programme experiences. They are the common factors that underpin the success of any transformational change
- **MSP<sup>®</sup> Governance Themes:** These define an organisation's approach to programme management. They allow an organisation to put in place the right leadership, delivery team, organisation structures and controls, giving the best chance for success
- **MSP<sup>®</sup> Transformational Flow:** This provides a route through the lifecycle of a programme from its conception through to the delivery of the new capability, outcomes and benefits

## Foundation & Practitioner Course

Managing Successful Programmes (MSP<sup>®</sup>) is a 5 day training course, which covers the syllabi for foundation and practitioner exam levels for Managing Successful Programmes (MSP<sup>®</sup>) method and includes the exams.

**The Foundation Level** is the first qualification that is required to become a MSP<sup>®</sup> Practitioner. This level is aiming to measure whether a candidate could act as an informed member of a program management team on a Program using the MSP<sup>®</sup> method, within an environment supporting MSP<sup>®</sup>. To this end they need to show they understand the principles and terminology of the method.

**The Foundation Exam** Format is an hour of multiple choice questions (Closed book). 35 out of 70 correct answers are required to pass.

**The Practitioner Level** Candidates must pass the Foundation exam before proceeding to the Practitioner level. The Practitioner Level aims to measure whether the candidate is able to apply MSP<sup>®</sup> methods to the managing of a Program. They need to show that they are able to finetune MSP<sup>®</sup> to different types of Program and it's environment and understand the relationship between processes, components and techniques.

**The Practitioner Exam** is a "Scenario based" examination lasting Two and Half hours. This is an open - book format and the minimum pass mark is now 55%.

It is possible to take the Foundation Level Certificate Examination only.

## Highlights of Course Delivery

QAI faculty has usually garnered ratings of 4.5/5.0 and above, especially for the faculty as well as the content of the trainings we would like to highlight the following with regards to the same.

- You will gain an understanding of a program management framework as offered by MSP<sup>®</sup>
- Detailed understanding of the processes, principles and transformational flow
- Understand the different types of programs and how to customize the framework
- Class sizes are kept small to facilitate better interactions and discussions.
- The training course fees include lunch, refreshments, the MSP<sup>®</sup> manual ('Managing Successful Programmes') and all other course materials.

- The training also offers candidates 35 PDUs which can be used for renewing PMI® credentials

### Who can Attend

Any professional associated with delivery of programs including Program Managers, Senior Project Managers, Project Sponsors, Operations Managers receiving the benefits from a program, PMO staff etc.

### Course material

Courseware includes:

- Precourse Reading Material
- Extensive Coverage of Various Principles, Governance Themes and Transformational Flow
- Foundation level practice questions after every Section
- Two full fledged Mock Foundation Tests and discussion of the responses
- Focused Coverage additionally required for Practitioner examination
- Two Full fledged Practitioner level Tests and discussion of responses

### Daywise Syllabus

The broad daywise syllabus includes the following:

Day	Tentative Timings	Syllabus coverage
1	8.30 AM - 9.00 AM	Participant registration and seating
	9.00 AM - 10.00 AM	1. Introduction
	10.00 AM - 10.15 AM	Coffee Break
	10.15 AM- 11.15 AM	2. Programme management principles
	11.15 AM - 11.45 PM	3. Governance themes overview
	11.45 AM - 1.00 PM	4. Programme organisation
	1.00 PM - 1.45 PM	Lunch
	1.45 PM - 2. 30 PM	5. Vision
	2.30 PM - 3.45 PM	6. Leadership and stakeholder engagement
	3.45 PM - 4.00 PM	Coffee Break
	4.00 PM - 6.00 PM	7. Benefits management -1
	Late evening revision	Chapters 1-6: Revision of the corresponding chapters

		in the manual and courseware
2	9.00 AM - 9.45 AM	7. Benefits Management - 2
	9.45 AM - 11.00 AM	8. Blueprint design and delivery
	11.00 AM - 11.15 AM	Coffee Break
	11.15 AM - 12.15 PM	9. Planning and control
	12.15 PM - 1.00 PM	10. The business case
	1.00 PM - 1.45 PM	Lunch
	1.45 PM - 3.00 PM	11. Risk and issue management
	3.00 PM - 3.15 PM	Coffee Break
	3.15 PM - 4.15 PM	12. Quality and assurance management
	4.15 PM - 4.30 PM	13. Transformational flow overview
	4.30 PM - 5.30 PM	14. Identifying a Programme
	5.30 PM - 6.00 PM	15. Defining a Programme (part 1)
	Late evening revision	Chapters 7-14: Revision of the corresponding chapters in the manual
3	9.00 AM - 10.00 AM	15. Defining a Programme (part 2)
	10.00 AM - 10.15 AM	Coffee Break
	10.15 AM - 11.15 AM	16. Managing the Tranches
	11.15 AM - 11.45 AM	17. Delivering the Capability
	11.45 AM - 1.00 PM	18. Realising the Benefits
	1.00 PM - 1.45 PM	Lunch Break
	1.45 PM - 2.30 PM	19. Closing a Programme
	2.30 PM - 3.00 PM	20. Programme office
	3.00 PM - 3.15 PM	Coffee Break
	3.15 PM - 4.45 PM	Foundation Mock test 1 and discussions
	4.45 PM - 6.00 PM	Foundation Mock test 2 and discussions
	6.15 PM - 7.30 PM	<b>Final Foundation exam and declaration of Foundation exam results.</b>

**DAY 4**

Sample Practitioner exam 1 - Full (with discussions)

Sample Practitioner exam 2 - Full (with discussions)

**DAY 5**

Sample Practitioner exam 3 - Full (with discussions)

Discussions / Responding to Queries from Participants

FINAL PRACTITIONER EXAMINATION

Feedback and Valedictory

**Note:** Within the above structure, the daywise contents could get suitably modified to give the best learning experience for the participants.